



208-382-5136

333 Kelly's Parkway, Cascade ID

info@cascaderec.org

PURSUANT TO IDAHO CODE SECTION 74-204

REGULAR BOARD MEETING

THE SOUTHERN VALLEY COUNTY RECREATION DISTRICT

JANUARY 12th, 2023 @ 4:30 PM

4:45 pm

Larry Morton called the meeting to order.

ROLL CALL

Larry Morton – Board President: present

Patty Giardina – Board Member: present

Also in attendance: Patrick Pratchett, District Manager, Doug Green, McKenzie Campbell, Monica Gokey

Patty motioned to amend the agenda and add Personnel Policy Manual discussion. Larry seconded the motion. All members voted in favor with audible “yes”, no further discussion.

4:46 pm

MINUTES APPROVAL

December 22, 2022, Regular Meeting Minutes (Action Item)

Patty motioned to accept the minutes as written. Larry seconded the motion. All members voted in favor with audible “yes”, no further discussion.

4:48 pm

TREASURER’S REPORT

December Financials

Discussion clarifying copier contract, vehicle maintenance, dome expense, bank accounts, and overtime processes. Patty motioned to approve financials as presented. Larry seconded the motion. All members voted in favor with audible “yes”, no further discussion.

4:55 pm

MANAGER’S REPORT

Facility:

IT: Phone & Internet

The Rec Center currently utilizes Ziple Fiber for one phone line and internet connection. District Manager Patrick Pratchett contacted the provider regarding an additional phone line. Internet speeds are noted as very slow and may possibly drive a decision to discontinue contracts and work with T-Mobile. Ryan Taylor has been providing services for IT and he and Patrick will continue to gather information and report back to the Board.

Cameras

There are currently three cameras in dome over the swimming pool. East side camera is missing with no current explanation. These devices take snapshots every five to six hours due to poor internet connection. An additional camera and repeaters are needed to boost strength as recommended by Ryan Taylor. For safety reasons, there was discussion about the need to add one camera in the workout area on the second floor.

Weight Room Age policy

Currently the policy states that no one under 16 is allowed in the weight room. The District Manager has received multiple requests for a change in policy to allow the following: Ages 8-15 approved with adult supervision; Ages 8-11 to include cardio only; Ages 11 – 16 to include weight machines. Patrick explored the policies of other fitness centers and Rec Centers and consulted with ICRIMP risk management. He is also exploring a DocuSign waiver system for day use, membership, and minors in the weight room. Item tabled but will be included in future discussions.

Locker Room

Showers are experiencing water damage with potential for mold and moisture damage. Rec Center Maintenance staff and the District Manager are developing a plan to replace drywall with cement Board and paint on liner system over concrete floor. They will repair one and gauge success before repairing the remaining showers.

Therapy Pool

Multiple complaints have been received about the temperature of the therapy pool. Patrick will begin managing the temperature with calcium hyper chlorite to raise it to 99 degrees. This process has been proven to be more effective in hot water temperatures. The staff will also begin draining the therapy pool weekly for sanitization purposes. An applicator system will be added to the current process to further ensure the highest quality of cleanliness with a possible additional cost of a few hundred dollars. The District Manager created a schedule for pool temperature changes to be followed by maintenance, management, and the aquatic director.

Programs:

Basketball (End of Season)

The District Manager reported on number of participants, schedules, registration fees and the possibility of working with the local schools in the future. The Board discussed a drop in registration as children age. Guest Doug Green commented on possible improvements as his experience has shown. Guest Monica Gokey provided additional feedback on communication breakdowns and ways to improve. Larry suggested posting schedules at local schools and with homeschool groups.

Nordic

Reported on Free Ski Day and noted Snowshoe rentals are available at Rec Center.

Ice Rink Update

Goal of having ice ready to skate on mid-January may not happen with warm weather. Foundation is set, snow to be cleared, flooding and grooming efforts will be made, hopefully with the help of some community volunteers.

Youth Volleyball (Exploring options) 3rd -6th Grade

Potential league April 4-27 pending gym availability. Backup would be summer camp at Kelly's Whitewater Park near the Rec Center.

Aquatics

Reported on number of participants in group lessons, private lessons and swim team. Pool rentals on calendar for January will positively impact revenue streams. The Board discussed one- and two-week intensives possibly to be offered during school breaks.

Cascade After School Program (CAP)

One day per week, Rec Center participates and has done this historically for the last five to six years.

5:34 pm

OLD BUSINESS

Insurance Review

Policy was re-evaluated October 1, 2022. Representative did not recommend increasing from 2.7 million coverage. Patrick increased newer truck coverage from \$5,000 to \$25,000. In the future, Rec Center insurance representatives Doug and Heidi are available for Board meetings as needed.

5:36 pm

NEW BUSINESS

Cascade Sports Park

The Board discussed the possibility of the Rec Center taking over management and maintenance of Cascade Sports Park from the city of Cascade. Larry discussed the pros and cons of the project. Guest Doug Green gave history on the project. The current Mayor and Superintendent are reported to be "100% against the idea". Rec Center would need a robust and thorough plan for the idea to be considered and supported and will require long term thinking. The goal would be to utilize the property by maximizing programs organized by Rec Center – runs, disc golf, BMX, outdoor sports, summer sports. Fertilizer, sprinkler repair, mowers, and personnel are all part of potential expenses. The Rec Center currently has an MOU with the city to utilize fields for current programs.

Payroll Process

The District Manager is exploring returning to direct deposit without incurring fees. He will follow up.

County Employee and Fire District Discount (Action Item)

The District Manager was told that there historically and currently is a discount offered for some community groups. He cannot find documentation of discounts reported to be 10%. Pat Duncan at the Valley County office did not have information. The Board discussed the fact that a discount may also apply to employees of Cascade City and Cascade Medical Center. Employers can also purchase group membership to offer to employees. When prices were raised, these details appear to have not been applied. The Board discussed how to manage the program – payroll stub or list of employees with the intent to minimize negative impact on the front desk staff.

Patty motioned to give a 10% discount to County, City, Cascade Medical Center, and First Responders. Larry seconded the motion. All members voted in favor with audible "yes", no further discussion.

New Board Members (Action Item)

In the December 2022 Board Meeting a motion was made, seconded, and carried to change the

Southern Valley County Recreation Center Board to a five-member Board. Pursuant to this change, the existing Board members were required to appoint new Board members in zones 3, 4 and 5 with a schedule for formal re-election in the future. Introductions of three newly appointed members followed: Doug Green, McKenzie Campbell, Monica Gokey. Larry shared his vision for the Board going forward.

Patty motioned to approve McKenzie Campbell to Zone 3. Larry seconded the motion. All members voted in favor with audible "yes", no further discussion.

Patty motioned to approve Doug Green for Zone 4. Larry seconded the motion. All members voted in favor with audible "yes", no further discussion.

Patty motioned to approve Monica Gokey for Zone 5. Larry seconded the motion. All members voted in favor with audible "yes", no further discussion.

New Board members will be added to bank signatures forms for check signing. Larry counseled new members to be aware of some rules and restrictions as included in the bylaws.

Review of Personnel Policy

All existing and new Board members will review the existing Personnel Policy with the intent to make any necessary changes in the near future.

Regular Board Meeting Schedule (Action Item)

Patty motioned that we hold regularly scheduled Board Meetings the second Thursday of the month at 5 pm. Larry seconded the motion. All members voted in favor with audible "yes", no further discussion.

6:20 pm

Meeting was adjourned.

Signatures

Date: 2/9/2023

Larry Morton _____

Patty Giardina _____

McKenzie Campbell _____

Doug Green _____

Monica Gokey _____