



208-382-5136

333 Kelly's Parkway, Cascade ID

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PURSUANT TO IDAHO CODE SECTION 74-204

REGULAR BOARD MEETING
THE SOUTHERN VALLEY COUNTY RECREATION DISTRICT
October 21st, 2023 @ 8:00 AM

Join Zoom Meeting

<https://us06web.zoom.us/j/83697555563?pwd=bC9BVDdnbHV4cWZSVmhSSW9jcid6QT09>

8:02 am

Roll Call

Larry Morton – Board President: Present, via zoom

Patty Giardina – Board Member: Present, via zoom

McKenzie Campbell - Board Member: Present, via zoom(joined at 8:20 am)

Monica Gokey – Board Member: Present, via zoom

Alisa Ochunzzi - Board Member: Present, via zoom

Also in attendance – Shay Holmes, District Manager

Swear in Board Member Alisa Ochunzzi

Larry noted that the Board does not have the appropriate documentation at hand to process the swearing in of a new Board Member and he tabled this action until the next meeting.

8:03 am

Minutes Approval

September 2023 Regular and Special Meeting Minutes

Reviewed minutes from Special Meeting Minutes. Patty motioned to approve the minutes as read by Shay Holmes. Larry seconded the motion.

All members voted in favor with audible “yes”, no further discussion.

Board members previously reviewed the September 2023 Regular Meeting minutes. Monica made a motion to approve the minutes as presented with no changes. Patty seconded the motion.

All members voted in favor with audible “yes”, no further discussion. Minutes will be signed by all Board Members in person before posting.

8:10 am

Treasurer’s Report

Complete report available upon request.

September Financials & Budget

Shay read the Treasurer’s Report and fielded questions from the Board regarding September totals and end of fiscal year 2023. She offered some observations and plans to promote options



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to increase revenue for the coming fiscal year. Shay offered details on the reasons for increased income year over year. Patty noted that the budget may have been optimistic in aquatic programs. Monica proposed ideas for increasing membership.

8:22 am

Manager's Report- Manager Q and A

Complete report available upon request.

Newly appointed District Manager, Shay Holmes, reported on insurance memberships and community partnerships. She noted that group fitness classes have increased in popularity as well as Mommy and Me classes. Ridley's Market donated pumpkins for the Halloween Splash event. She noted involvement in holiday themed community events - Trail of Terror and Turkey Trot. Robin has been made the Front Desk Manager and will assume additional duties. Shay described the possibility of adding a Seasonal Sports Coordinator to manage youth sports programs. She is currently working on streamlining the budget, staff, and the transition into the position of District Manager.

8:31 am

Dome Update

Larry noted that there are weather concerns as the dome delivery is delayed. Shay reported that at last point of contact with the manufacturer they confirmed that the shipping (\$2500) will be waived due to late delivery. She is still unsure of the postponed shipping date. Larry is concerned over possible maintenance issues. Shay has a list of volunteers ready to assist with assembly with airlock doors. Mick will handle the final installation. Updates will be provided as available.

8:35 am

Pool Rules

Shay noted a policy change that will require Board approval. Six to thirteen-year-olds previously required an adult ***in*** the pool. Shay and her team would like to amend this rule to read that that an adult is needed to supervise, but ***not in*** the pool. Currently the rule states that fourteen-year-old youth and older youth need an adult present when lifeguard is not present. Shay's team would like to change this rule to be consistent with state laws (and comparable YMCA guidelines) governing lifeguards stating twelve-year-old you and older need an adult present. McKenzie questioned the life jacket clause and Shay explained the parameters. She also clarified the 'swim test' details included in the policy and signage. Shay noted that there will be a lifeguard meeting soon to update some policies and procedures. Larry noted that the amendment of Pool Rules will be added to next month's meeting agenda and be flagged as an action item.

8:48 am

Staff wages/Pay Scales



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Shay requested Board approval to raise maximum staff wage rates without increasing total budget. She explained the changes to the Board and explained her rationale for the changes. The Board members asked questions regarding various wage justifications and comparable job categories. Shay also fielded questions regarding the aquatics program and certification of staff in various roles. Larry noted that the amendment of Staff wages and Pay scales will be added to next month's meeting agenda and be flagged as an action item.

8:59 am

Pre-K Program/space (Stibnite Grant funds)

Shay requested clarification on this project and guidance on how to proceed. She suggested utilizing local high school seniors in the efforts. Monica clarified that senior projects are already in place for this school year. The Board offered opinions and thoughts on completing the project and confirming details and use of the Stibnite grant monies. Discussion ensued on financial constraints to create the space, permitting, construction, etc. Shay will reach out to former District Manager Patrick Pratchett to collect details and formulate a plan. Larry noted this item will be added to next month's meeting agenda and be flagged as an action item.

9:06 am

Fundraising/Revenue Options

Establishing a non-profit "Friends of CARC"

Tabled until next month's Board Meeting.

9:08 am

Ice Rink

Shay provided details on 2023-2024 Ice Rink plans. She described the location (closer to the Rec Center) and who will be spearheading each item in the plan. Board Members offered ideas and potential solutions to various challenges and specific aspects of the project. Larry added comments and questions about the Nordic/Cross-Country ski program. Shay alerted the Board that there is a meeting planned for later today to coordinate details of the program, including taking over sponsorship responsibilities. She will report outcomes to the Board at a future date.

Larry asked Shay to investigate the inventory of Rec Center sports equipment at the Sports field. Shay will spearhead the process with assistance from the Assistant Manager and report back to the Board of Directors.

9:19 am

Public Commentary

No comments were offered at this meeting.



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9:20 am

Adjournment

Monica motioned to adjourn the October Regular Board Meeting. McKenzie seconded the motion.

All members voted in favor with audible "yes", no further discussion.

Signatures

Date: _____

Larry Morton _____

Patty Giardina _____

McKenzie Campbell _____

Monica Gokey _____

Alisa Ochhunzzi _____