



208-382-5136

333 Kelly's Parkway, Cascade ID

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**SOUTHERN VALLEY COUNTY RECREATION DISTRICT
BOARD MEETING MINUTES
Thursday July 14th, 2022
Cascade Aquatic and Recreation Center – Cascade, ID
5:00 p.m. MST**

5:00 pm

Roll Call

Larry Morton called the meeting to order.
Board Chairman – Larry Morton: Present
Board Member – Patty Giardina: Present
Board Member – Patrick Pratchett: Present

5:02

Approve Agenda

Patty Giardina moved that the agenda be amended to add American Express Payment agenda item and discussion. Larry Morton seconded.

Discussion: Bookkeeper Kristen communicated to Patty Giardina that former district manager Greg Price was requested to pay American Express credit card balance by the credit card company. Greg paid with account on record in the amount of \$10,107.61. Greg was concerned about detrimental credit rating impact for himself and possible late fees. Larry Morton reached out to Umpqua Bank to gather details. Questioned why private individual name on Rec Center account. Also noted that a Costco card exists as well as a Rec Center debit card. Board discussed situation, reviewed historical charges, and formulated next steps to reconcile bookkeeping and budget.

Patty Giardina moved to amend the agenda to add donations requests. Larry Morton seconded.

Discussion: Deadline of 7/15 to approve \$500 donation to Cascade Athletic Association.

Patty Giardina motioned to not give cash donation to CAA but will follow up to possibly donate non-cash item of value. Patrick Pratchett seconded. All members voted in favor with audible “Yes” votes, no further discussion.

5:22

Minutes Approval

Action Item:

Patty Giardina motioned to approve 6/23 minutes as written. Larry Morton seconded.
All members voted in favor with audible “Yes” votes, no further discussion.

Patty Giardina motioned to approve 6/30 minutes as presented with the addition of ‘tax’ fee. Patrick Pratchett seconded. All members voted in favor with audible “Yes” votes, no further discussion.



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Larry Morton Motioned to approve 7/11 minutes as written. Patrick Pratchett seconded. All members voted in favor with audible "Yes" votes, no further discussion.

5:30

Financials

Action Item:

Board reviewed June financial reports. Clarification needed on multiple items. Board will explore questions and details with bookkeeper. Patty Giardina motioned to table approval until pending meeting with bookkeeper. Larry Morton seconded.

All members voted in favor with audible "Yes" votes, no further discussion.

5:39

Managers' Reports

Program Director report on file: Available upon request.

Aquatic Coordinator gave in-person verbal report: Two swim meets with great successes by local swimmers. Reported on "Meet Manager" computer program. Two more meets in Nampa (7/16) and Boise (finals) at Boise West Y (7/30). Discussed promotion of swim meets in the future. Swim lessons were full Session 1 and 2. Slightly lower participation Session 3. Working on reinstating Commitment Form for lifeguards.

Maintenance Director report s relayed to Board Member Patty Giardina: New control board for therapy pool in place. Base for basketball is needed/warranted. No cost on deck repairs yet. Still working on U/V light. Pump has not arrived yet and working on install.

Front Desk Director report: on vacation for one week. Kassi and Patty will provide backup. No new hires.

Old Business:

6:03

Deck Repair

Patrick Pratchett reports that he received a bid for repairs in the amount of \$9,000 for saw cutting, plumbing repairs and does not include concrete repair or any disposal of materials. Additional monies required for concrete work. Estimated three weeks until start time due to the need to order materials. Patrick Pratchett believes that pool function may need to be shut down for repairs and pool draining and cleaning. Anticipating closure in September with flexibility due to possible weather issues (will make transparent to the public). Patrick Pratchett will follow up.

6:12

Budget

Budget Hearing meeting and deadline is scheduled for August 11, 2022. Larry Morton suggested scheduling a budget workshop Monday 7/18 after meeting with bookkeeper 7/17.



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6:19

Pay Scales/ Current wages

Action Item:

Board discussed historical salary rates for all positions including raise schedules, merit requirements and coordination of reviews tied to raise considerations. Patty Giardina provided details and recommendations for current/future wages. Patrick Pratchett motioned to move forward with draft of pay scales for all positions. Patty Giardina will create final draft for approval at a future meeting. Larry Morton seconded. All members voted in favor with audible "Yes" votes, no further discussion.

6:34

Fee and Membership Structure

Action Item:

Larry Morton led discussion on recent increases in products and services impacting the Rec Center expenses. Admission prices and membership prices have not increased since 2016. Shared multiple possibilities for day passes and monthly membership (eliminating "punch card" option). Discussed eliminating quarterly payment option for membership and maintaining only monthly auto draft (with 30-day cancellation notice) or annual payment. Categories include in district/out of district and age breakdowns and what a family pass would cover and cost. Patty Giardina proposed changing day passes August 1 and postponing membership changes to October 1. Larry Morton proposed membership drive to take advantage of existing price for annual payment option. Unanimously agreed upon proposed rates and will provide document for Directors to review. Larry Morton motioned to table formal vote until approval at future meeting. Patty Giardina seconded. All members voted in favor with audible "Yes" votes, no further discussion.

New Business:

7:14

District Manager Interview Schedule

Board reviewed resumes/current communication interactions, scheduling potential hires, potential interview questions and various rating system.

Schedule Week of 7/18 – local candidates

Schedule Week of 7/25 – out of town candidates

7:30

Employee Review Schedule

Suspended until a District Manager is hired.

Adjustments will be made by Patty Giardina, Acting Manager, for current Aquatics Coordinator with wage increase and title change.



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Public Comment

No comments offered or fielded as no visitors in attendance.

7:33

Calendar Update

Next regular Board Meeting - August 11, 2022

7:33

Agenda Items for Next Board Meeting

Automated Time Card System

Rec Board ICRIMP Training

AED/First Aid Training

MOU with Judy

7:34

Adjournment Motion

Larry Morton Motioned to adjourn the meeting. Patty Giardina seconded.