



208-382-5136

333 Kelly's Parkway, Cascade ID

info@cascaderec.org

PURSUANT TO IDAHO CODE SECTION 74-204

REGULAR BOARD MEETING
THE SOUTHERN VALLEY COUNTY RECREATION DISTRICT
December 13, 2023 @ 5:30 PM

5:37 pm

Roll Call

Larry Morton – Board President: Present

Patty Giardina – Board Member: Present via Zoom

McKenzie Campbell - Board Member: Absent

Monica Gokey – Board Member: Present

Alisa Ochunzzi - Board Member: Present via Zoom

Also in Attendance: Shay Holmes, District Manager and Mick Riffie, Head of Maintenance

5:37 pm

Motion to Amend Agenda

Patty motioned to amend the agenda to include 2024 Board Meeting schedule. Monica seconded the motion to include this item.

All members voted in favor with audible “yes”, no further discussion.

5:38

Minutes Approval

November Meeting Minutes

Patty motioned to approve the minutes as presented. Monica seconded the motion.

All members voted in favor with audible “yes”, no further discussion.

5:40 pm

Treasurer’s Report

Complete report available upon request.

November Financials & Budget



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Shay shared and reviewed financial statements. Shay had some questions regarding clarifications on account names (“pool” and “donation”) and purposes. She reviewed expenses and revenue as well as actual to budget.

Larry motioned to approve the treasurer’s report as recorded. Monica seconded the motion. *All members voted in favor with audible “yes”, no further discussion.*

5:54 pm

Manager’s Report- Manager Q and A

Complete report available upon request.

Shay reported on current and proposed programs and classes. She highlighted upcoming events and described them for the Board. She shared marketing materials to be distributed in the community. Gift passes are now available for purchase. Shay will pursue certification with the YMCA to teach swim classes. The Board and staff discussed status of CPO (Certified Pool Operator) personnel. Cameras in the dome are in working order. She updated the Board on computer status. Large change in the Basketball Program as it shifts away from the Rec Center and to the elementary school and parent participation. In response to some changes in the Fitness classes, a few letters and emails from the community were submitted to the District Manager and were shared with the Board.

6:19 pm

Facility Report – Mick Riffie, Head of Maintenance

Complete report available upon request.

Dome Update

Mick reported that the Rec Center had a wonderful turnout of community volunteers to set up the new dome. He contacted the manufacturer on 12/5/2023 to discuss flaws in the product and how he has strategic plans to deal with the production measurement errors. Making the corrections would entail deflating the dome. The Board agrees to support Mick’s best judgement on how to repair and asked Shay to continue discussions with the manufacturer. Mick also discussed future potential improvements to the pool deck.

Nordic Update

Mick has experimented with the groomer and made minor required repairs. He has purchased additional trail markers. He will install the hut and outhouse this week. Rich Webb will groom in addition to Mick.

Ice Rink Update

Mick purchased some supplies (hoses, fittings, tools) to flood the ice rink independent of the EMS team. The area was professionally graded. Discussion ensued regarding possible upgrades and future use for the ice rink and how to use a donation ear marked for the ice rink by a community member. Mick approached St. Luke’s regarding the potential donation of



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helmets for the ice rink. Patty will reach out to her contact at St. Luke's to solidify that donation. Monica will pursue the donation of sticks.

Mick reported on potential future expenses.

Old Business -

7:49 pm

Staff wages/Pay scales (Action Item)

The District Manager is proposing some changes to the original budget that was approved under the previous District Manager leadership. She prepared those changes and shared with the Board. She did not increase the total budget but addressed some discrepancies and adjustments in actual current number of personnel and pay ranges. The Board posed some clarifying questions.

Patty motioned to approve the current pay ranges as presented. Larry seconded the motion. *All members voted in favor with audible "yes", no further discussion.*

8:00 pm

Stibnite Grant (Action Item)

Discussion took place regarding usage of funds donated with the purpose of remodeling an upstairs area of the Rec Center to accommodate a young children's education project. Shay will explore the master plan and get bids on the cost to execute the work. They will coordinate possible timeline changes with the Stibnite Foundation. Shay will reach out to the Foundation leadership.

Larry motioned to table the Action Item pending further exploration. Monica seconded the motion.

All members voted in favor with audible "yes", no further discussion.

8:12 pm

Christmas Bonuses (Action Item)

Patty reported on what has been done historically. After some discussion and evaluation of the potential expense, the Board recommended gift cards or cash bonuses. Total sum was calculated and approved.

Monica motioned to approve a lump sum budget for Christmas Bonuses. Larry seconded the motion.

All members voted in favor with audible "yes", no further discussion.

8:20 pm

Fundraising/Revenue Options

Item tabled due to lack of time. Will revisit at a future meeting.

8:21 pm

Public Commentary

No public comments.



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8:22 pm

Discussion regarding 2024 Board Meeting Schedule.

8:25 pm

Adjournment

Monica motioned to adjourn the meeting. Larry seconded the motion.

All members voted in favor with audible "yes", no further discussion.

Signatures

Date: _____

Larry Morton _____

Patty Giardina _____

McKenzie Campbell _____

Monica Gokey _____

Alisa Ochhunzzi _____