



208-382-5136

333 Kelly's Parkway, Cascade ID

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## PURSUANT TO IDAHO CODE SECTION 74-204

### REGULAR BOARD MEETING THE SOUTHERN VALLEY COUNTY RECREATION DISTRICT March 9th, 2023 @ 5:00 PM

**5:01 pm**

#### **ROLL CALL**

Larry Morton – Board President - Present  
Patty Giardina – Board Member - Present  
McKenzie Campbell - Board Member - Present  
Doug Green – Board Member - Present  
Monica Gokey – Board Member – Present  
Also in attendance: District Manager Patrick Pratchett.

**5:03 pm**

Dr. Hubert - Epic Mental Health Presentation

*Content available upon request*

**5:41 pm**

#### **MINUTES APPROVAL**

February 9th, 2023, Regular Meeting Minutes (Action Item)

*Patty motioned to approve minutes with corrections to name spellings. Larry seconded the motion. All members voted in favor with audible "yes", no further discussion.*

**5:43 pm**

#### **TREASURER'S REPORT**

**See full report attached for complete details. Additional notes below.**

Some current budget shortfalls historically correct with the onset of the summer season. District Manager Patrick Pratchett fielded questions from the Board and discussed details of his report. The Board did some brainstorming on potential revenue streams for the future. February Financials were reviewed.



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**6:07 pm**

**MANAGER'S REPORT**

**See full report attached for complete details. Additional notes below.**

**Facility:**

Pool/Dome

Board discussed moving dome replacement costs to an operational line item in the future. The discussion may be addressed in a long-term planning discussion soon. Patty offered a side note that fundraising should be a function of the Board Members and she will organize a future meeting.

Fitness Center

Historically it has been expensive to order custom cables when broken. Maintenance will bring that function in-house and save a great deal of money.

**Programs:**

Nordic

Larry and Monica offered up possible resources to assist with repairs to the groomer.

Ice Rink

Great success was reported for broom hockey event. The Board congratulated Patrick on the event.

Aquatics

The Board discussed new policies for lifeguards regarding training, duties, and accountability. Board members also offered ideas on expanding use of the pool and aquatic programs. Doug posed the possibility of hosting a high school swim team in cooperation with the county high schools. He also referenced past successful events (i.e., Easter Egg hunt), that carried the added benefit of bringing in new community members to the Rec Center. McKenzie will reach out to the local high schools to explore their level of interest and potential future collaboration. Patrick noted that sponsorship recruitment is in full swing for Rec Center apparel and banners.

**Administrative:**

Patrick presented options for new system that would streamline website, communication app and registration management, etc. The Board offered ideas to gauge membership interest in the various options. Larry suggested employing QR codes or Venmo type applications for donations.

**6:45 pm - Break**

Facility Tour – postponed due to time constraints

Mechanical Room, Pool, Fitness Center, Upstairs

**6:48 pm**



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Off agenda item discussion on the possibility of recruiting local athletic professionals/leaders to inspire local coaches and youth athletes.

**6:55 pm**

Personnel Policy (Action Item)

Office location policy verbiage was presented by Patrick.

Travel policy verbiage was presented by Patrick.

*Monica motioned to approve edits to the policies. Patty seconded the motion. All members voted in favor with audible "yes", no further discussion.*

**6:58**

Policy Reading Chapter IV Section C Employee Benefits

Board tasked with reading policy referenced here and participate in discussion at the regular April SVCRD Board meeting.

**7:00 pm**

**OLD BUSINESS**

High Yield Savings (Action Item)

Patrick is exploring the regulations of investment of monies by a tax funded entity. He proposed redirecting some line item reserves into accounts with ICCU, Marcus by Goldman Sachs and provided the Board with detailed financials and expected interest to be earned for the Rec Center. The Board is very supportive of the due diligence that Patrick has executed on behalf of the SVCRD.

*Larry motioned to accept the investment into high yield savings accounts as discussed. Doug seconded the motion. All members voted in favor with audible "yes", no further discussion.*

5-year Plan

Patty proposed some breakout planning sessions to engage Board and Staff visions of the future Larry suggested creating categories for discussion at the next meeting. Patty recommended dedicated "workshop" meetings separate from the monthly Board meeting. March 30<sup>th</sup> at 6:00 pm was scheduled as a Special Meeting to discuss a 5-year Plan and will be open to the public.

Personnel

Patrick proposed his ideas on shifting responsibilities and discussion ensued. The Board supported his descriptions and ideas. The Board members authorized him to continue working on organization charting for the future and exploring the budgetary impact. They expressed conviction that this is within the scope of work of the District Manager.

**7:20 pm**

**NEW BUSINESS**



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Software & Webpage Updates (Action item)

Discussion on options and timing for updates.

*Patty motioned to approve the software and webpage updates as presented by Patrick. McKenzie seconded the motion. All members voted in favor with audible "yes", no further discussion.*

Exterior Paint

Larry had requested a review of the Rec Center external paint and current conditions in a pro-active manner. Patrick reported that he surveyed the present composition of the Rec Center exterior and state of the paint. He feels that an overall ten year repaint plan is in order and the Rec Center will plan for that in a few years as needed.

7:25 pm

**ADJOURNMENT**

*Monica made a motion to adjourn the meeting. Larry seconded the motion. All members voted in favor with audible "yes", no further discussion.*

**Signatures**

Date: 4/13/2023

Larry Morton \_\_\_\_\_

Patty Giardina \_\_\_\_\_

McKenzie Campbell \_\_\_\_\_

Doug Green \_\_\_\_\_

Monica Gokey \_\_\_\_\_